**SAMPLE TEMPLATE**

**Instructions:**

1. Please use the templates of the following two pages to prepare your samples for your translation review.
2. On page 1, Original, please write the type of text you are providing (e.g., literary, contract, divorce order, custody order, scientific, journalistic, civil engineering, environmental, aircraft, tenancy agreement, others), and insert your original document.
3. On page 2, Translation, please enter the number of words of your document and insert your translation.
4. Please change the sample number accordingly. For instance, for your second sample, please write “Sample 2” on the first line of page 1 and page 2, for your third sample, write “Sample 3” and so on.
5. Please remove this instructions page when you save your document. Don’t forget to use the format “Code Sample1.pdf,” “Code Sample 2.pdf,” as indicated on the Application Instructions document.

**Sample No. 1**

**Original**

|  |  |
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| **Type of Text:** |  |

Please insert your original document here. If a Word version is not available, please paste the original as a picture, as long as the text is legible.

**Sample No. 1**

**Translation**

|  |  |
| --- | --- |
| **Number of words:** |  |

Please insert your translation here.