Appendix B

Sponsorship Form

|  |  |
| --- | --- |
| Candidate’s Name: |  |

|  |
| --- |
| **Instructions to the Sponsor**  Please fill out this form to support the on-dossier certification application of the candidate. The purpose of this form is to help the evaluation committee assess the candidate’s professional abilities, professionalism and ethics, with your valuable information and feedback. Once completed, please return this form to the candidate in .pdf, .jpg or .doc format. |

**About the Sponsor**

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Sponsor’s Name: | | | |  | | | | | |
| Member of: | | 🞏 ATIA 🞏 ATIO 🞏 ATINS 🞏 ATIM 🞏 ATIS 🞏 CTINB 🞏 OTTIAQ 🞏 STIBC | | | | | | | |
| Designation: | | | 🞏 Certified Translator 🞏 Certified Conference Interpreter  🞏 Certified Court Interpreter 🞏 Certified Medical Interpreter  🞏 Certified Community Interpreter 🞏 Certified Terminologist | | | | | | |
| Language combination: | | | | | to | | | Certified since: | (year) |
| Phone: |  | | | | | Email: |  | | |

**About the Candidate**

|  |
| --- |
| 1. I know this candidate for \_\_\_\_\_\_\_ years. |
| 2. My relationship with him/her is: (Examples: colleague, client, sub-contractor, personal, other) |
| 3. Please comment on the candidate’s professionalism and ethics. (For example, does the candidate collaborate with peers and other professional translators? Is s/he involved in and contributes to the profession? Does s/he abide by ATIA’s Code of Ethics?) |
| 4. Are you certified in the same language combination and designation that the candidate is applying to?  🞏 Yes (go to question No. 5) 🞏 No (skip to question No. 6) |
| 5. If you replied “yes,” do you think that the candidate has the background, education, training and experience to become a Certified Translator in your language combination? Why? (Please skip to question No. 7) |
| 6. Do you think that the candidate has the experience, background, education and training to become a Certified Translator? Please explain why. |
| 7. Is there anything else you would like to add regarding the candidate’s skills and abilities? |
| 8. Is there anything else you would like to share regarding the good character of this candidate? |

Thank you for completing this form. Should you have any questions, please contact ATIA’s Exam Coordinator at admin@atia.ab.ca.