



**AGM COMMITTEE REPORT**

**Discipline Committee**

**Progress Report from October 2022 to October 2023  
Submitted to ATIA Council on October 17, 2023**

<b>Members</b>	<b>Membership Status</b>	<b>Role</b>	<b>Status</b>
Stacey Brown	Certified Translator ES>EN Associate Community Interpreter ES>EN>ES	Chair	Active
Kathryn Watson	Certified Translator ES>EN	Secretary	Active
Alina Popa	Certified Translator EN>RO Associate Medical & Community Interpreter EN>RO>EN	Member	Active

The Discipline Committee investigated three cases this year and the Executive Council closed them within the year. Two of the cases resulted in hearings. None of the cases resulted in suspension nor expulsion of members, however in all three cases there were some recommendations made by the Discipline Committee to the Council in order to rectify the situation.

One case dealt mainly with a client complaint. After rectification the client was satisfied with the outcome. The member was also satisfied with the outcome.

The other two cases brought up issues surrounding translation agencies being operated by members. ATIA members must be reminded that their certification applies only to translations or interpretations being done by themselves as individuals and does not cover any type of translation agency that they operate and in which other individuals are completing the translations or interpretations. However, they must also remember that, as members of ATIA, all work undertaken by translation agencies connected to their name ultimately reflects back on ATIA and must also adhere to ATIA standards. The Discipline Committee’s report on the final case we covered included a recommendation to the ATIA Council to consider updating the Code of Ethics to include a section on members operating translation agencies, in order to avoid future complaints of a similar nature.

The Discipline Committee also prepared a form for the ATIA Council to use when sending notice to the member following a case.