



Association of Translators and Interpreters of Alberta (ATIA)

Proposed Budget 2023-2024

| | | 2023-2024 | | 2022-2023 | | 2022-2023 |
|---------------------------------------|--|------------------------|--|---------------------|--|----------------------|
| | | <i>Proposed Budget</i> | | Actuals | | <i>Budget</i> |
| REVENUE | | | | | | |
| Workshops/Webinars | | 10,000.00 | | 6,706.00 | | 15,000.00 |
| Tutorial Fees | | 600.00 | | 540.00 | | 1,000.00 |
| Total Exams Fees | | 24,500.00 | | 23,100.00 | | 20,000.00 |
| Membership Fees | | 70,000.00 | | 52,063.74 | | 65,000.00 |
| Interpreter Application Fees | | 700.00 | | 620.00 | | - |
| Certification Stamp Fees | | 700.00 | | 520.00 | | 900.00 |
| Bank Interest Revenue | | 1,000.00 | | 942.12 | | 150.00 |
| GIC Interest | | 1,000.00 | | 965.00 | | 450.00 |
| TOTAL REVENUE | | \$ 108,500.00 | | \$ 85,456.44 | | \$ 102,500.00 |
| EXPENSES | | | | | | |
| Tutorial Expenses | | 500.00 | | 307.50 | | 500.00 |
| Annual CTIC Membership Fees | | 5,500.00 | | 4,901.00 | | 4,150.00 |
| Certification Stamps | | 700.00 | | 514.93 | | 800.00 |
| Exam Expenses | | 8,000.00 | | 7,105.42 | | 9,500.00 |
| Memberships - FIT | | 1,750.00 | | 1,617.96 | | 1,500.00 |
| Workshops/Webinars | | 8,000.00 | | 7,880.56 | | 7,000.00 |
| Accounting | | 2,300.00 | | 2,100.00 | | 2,100.00 |
| Website/Domain Name/Email Provider | | 2,800.00 | | 2,388.18 | | 6,000.00 |
| Advertising /Promotion | | 200.00 | | - | | 450.00 |
| Courier & Postage | | 650.00 | | 537.52 | | 300.00 |
| AGM | | 1,000.00 | | - | | 2,000.00 |
| PO Box Rental/Archival Storage | | 1,200.00 | | 257.25 | | - |
| Title Protection | | 250.00 | | - | | 500.00 |
| Amortization Expenses (Office Equip.) | | 25.00 | | 16.00 | | 30.00 |
| Insurance | | 600.00 | | 575.42 | | 300.00 |
| Interest & Bank Charges | | 25.00 | | 17.45 | | 50.00 |
| PayPal Fees | | 1,500.00 | | 1,315.85 | | 1,500.00 |
| Office Expenses | | 600.00 | | 341.95 | | 500.00 |
| Administrative Assistant | | 35,000.00 | | 34,271.91 | | 26,000.00 |
| Development Coordinator | | 18,000.00 | | 17,594.25 | | 13,000.00 |
| Donations | | 1,000.00 | | - | | 1,000.00 |
| Community/Bursaries/Grants | | 6,000.00 | | 2,000.00 | | 8,000.00 |
| Recognition gifts/Honorariums | | 1,000.00 | | 89.80 | | 300.00 |
| Telephone | | 1,500.00 | | 1,337.15 | | 1,250.00 |
| Travel/Conference Expenses | | 10,000.00 | | 4,549.86 | | 15,000.00 |
| TOTAL EXPENSES | | \$ 108,100.00 | | \$ 89,719.96 | | \$ 101,850.00 |
| SURPLUS/DEFICIT | | \$ 400.00 | | -\$ 4,263.52 | | \$ 650.00 |

It is to be noted that by the end of August 31, 2023, we had not yet received membership fees from 24 Associate members at \$180.00 each to a total of \$4,320.00 and 19 Certified Members at \$280.00 each to a total of \$5,320, a gross total of \$9,640, which was due on August 31, 2023 being the end of our fiscal year, to be credited as an income for the year. This amount will not show in our net income for the year 2022-2023, but will be credited to the new fiscal year when received in due course.